

August 30, 2006

TO: Members of the MAG Intelligent Transportation Systems Committee

FROM: Alan Sanderson, City of Mesa, Chairman

SUBJECT: MEETING NOTIFICATION AND TRANSMITTAL OF TENTATIVE AGENDA

Wednesday, September 6, 2006 - **10:00 a.m.**
MAG Office Building, 2nd Floor, Cholla Room
302 North First Avenue, Phoenix

The next meeting of the MAG Intelligent Transportation Systems (ITS) Committee will be held at the time and place noted above. Members of the MAG Intelligent Transportation System Committee may attend **in person, via videoconference or by telephone conference call**. Those attending by videoconference must notify the MAG site three business days prior to the meeting. Those attending by telephone conference call are requested to call (602) 261-7510 between 9:55 a.m. and 10:00 a.m. on the date of the meeting. After the prompt, please enter the meeting ID number 4872 (ITSC) on the telephone keypad followed by the pound key. If you have a problem or require assistance, dial 0 after calling the number above.

Pursuant to Title II of the Americans with Disabilities Act (ADA), MAG does not discriminate on the basis of disability in admissions to or participation in its public meetings. Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting Jason Stephens at the MAG office. Requests should be made as early as possible to allow time to arrange the accommodation.

Parking is available directly beneath the Compass Bank and tickets will be validated at the meeting. For those using transit, the Regional Public Transportation Authority will provide transit tickets for your trip. For those using bicycles, please lock your bicycles in the bike rack in the garage.

If you have any questions about the meeting, please contact Sarath Joshua at (602) 254-6300.

TENTATIVE AGENDA

	<u>COMMITTEE ACTION REQUESTED</u>
1. <u>Call to Order</u>	
2. <u>Approval of the August 2, 2006 Meeting Minutes</u>	2. Review and approve minutes of the meeting held on August 2, 2006.
3. <u>Call to Audience</u>	3. For information and discussion.

An opportunity will be provided to members of the public to address the ITS Committee on items not scheduled on the agenda that fall under the jurisdiction of MAG, or on items on the agenda for discussion but not for action. Members of the public will be requested not to exceed a three minute time period for their comments. A total of 15 minutes will be provided for the Call to the Audience agenda item, unless the ITS Committee requests an exception to this limit. Please note that those wishing to comment on action agenda items will be given an opportunity when the item is heard.

4. Program Managers Report

The following items will be discussed:

- ITS On-Call Contract Status
- TSOP Program and call for volunteers

5. ITS Project Data Form for TIP FY2008-FY2012

A new version of MAG ITS project data form is being developed to conform with the FHWA requirements and Arterial ITS Plan. The data form will be used for ITS project applications in MAG region for the next TIP cycle (FY2008-FY2012). All the ITS project applications need to be submitted by 5:00pm on September 15, 2006. The committee will discuss the format of the data form and the project ranking process.

6. Arterial ITS Plan

—The Arterial ITS Working Group held a meeting on August 2, 2006, to finalize the Draft White Paper. The Working Group recommended that the title of the Arterial ITS White Paper be changed to Arterial ITS Plan. The Final Draft of the Arterial ITS Plan was sent to committee members for review. Action is requested to recommend approval of the Arterial ITS Plan.

4. For information and discussion.

5. For information and discussion.

6. For information, discussion and action to recommend approval of the Arterial ITS Plan.

7. Interim Guidance on Systems Engineering Analysis

According to USDOT's Final Rule on ITS Architecture and Standards Conformity, a Systems Engineering Analysis is required for all current and future federally funded Intelligent Transportation Systems (ITS) projects. FHWA and MAG have developed a document titled, Interim Guidance on Systems Engineering Analysis, pending on the release of a guidance document by FHWA. An overview of the FHWA/MAG document will be provided.

8. Status Reports by Committee Members of ITS Activities

Members will be requested to report on ITS related activities in their jurisdictions.

9. Next Meeting Date

The next meeting is scheduled at 10:00 a.m. on Wednesday, October 4, 2006.

10. Adjournment

7. For information and discussion.

8. For information and discussion.

9. For information.